

Colloquium Guidelines

- You will find the colloquium under Stud.IP under Colloquium: [1.404 IMIB Forschungskolloquium](#)
- Under menu tab 'Forum' you will find the individual session dates and time slots for which you can register.

Loose translation of Prof. Schwenken's colloquium guidelines:

In line with the examination regulations, all IMIB/EuMIGS students are required to present their MA thesis in the colloquium. This is usually done in an "advanced initial phase" meaning that topic and supervisors ought to be chosen as well as first ideas for an empirical survey, you may have the recording of first interviews at hand. Presentations usually serve to sharpen the leading thesis question, to discuss interview guidelines or first interpretations of empirical findings. There is no specific rule as to when to present your thesis, yet it ought not be too vague and the thesis ought not be finished either.

Please register timely under Stud.IP under 'Forum' as mentioned above (date, time slot, topic, supervisors, digital or physical participation). Please ask your supervisors if they can participate in the respective session. Usually, the first supervisor participates, the second supervisor will also participate if feasible.

When your date is clear, please upload a 2-page hand-out shortly before, so participants will be able to read it before the actual presentation. The presentation ought to last 10 to 12 minutes, thus leaving sufficient time for discussion and should end with your own open questions or problems. This input may focus on conception or research design of your thesis, however, it is also possible, depending on your working stage, to discuss the thesis topic. Each time slot comprises **30 minutes in digital format, in physical presence 40 minutes**. Please have your presentation ready for digital access via Stud.IP or BigBlueButton or for the Videoconference/beamer system in the IMIS conference room.

All students are requested to bring along a filled in [record sheet for colloquium participation](#), Prof. Schwenken will sign it and forward it directly to Sigrid Pusch.

EuMIGS students or students with non-German supervisors or who prefer to present in English for other reasons: We can hold the IMIB colloquium in English or German. Please indicate it if you wish to present and discuss in English.

Cancellations of participation are only possible in case of illness and the like, since all students plan participation long beforehand. If applicable, please inform [Sigrid Pusch](#) und [Helen Schwenken](#).

All interested IMIB students are welcome, not only presenting students. Please participate actively, lively discussions on minor or major questions are most welcome, underline positive aspects, voice doubts and confidence, everything is important in the cognitive, research and writing processes!